

PROJECT: Enterprise Resource Planning Human Resource Information System, System Integrator and Software Vendor Services (the "RFP")  
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This addendum hereby makes the following revisions and/or clarifications to the RFP:

**Clarifications: Vendor Q&A**

Question	Response
<p>1. "• Of the 250 employees, how many are expected to have a user role of any kind in the system?  o Number of Finance users  o Number of HR users  o Number of other potential users  o Number of users who will need reports only</p>	<ul style="list-style-type: none"> <li>• Number of Finance users: Approximately 5</li> <li>• Number of HR users: Approximately 5</li> <li>• Number of other potential users: All staff will use the system for timekeeping purposes</li> <li>• Number of users who will need reports only: 5-10</li> </ul>
<p>2. Regarding the 300 ABRA records: what is the size of the data, and is all data available in a flat file or common readable format?   Regarding the 600 Filemaker Pro records: what is the size of the data, and is all data available in a flat file or common readable format</p>	<p>The ABRA data size is 252MB. Can be exported to CSV or ASCII</p> <p>The size of the Filemaker Pro database is 64MB. Yes, the data is available in a flat file if needed (csv or excel file) except the photos.</p>
<p>3. How many actions (of any kind) are initiated in the current systems daily? Are any other volume / transaction metrics available?</p>	<p>In addition to daily timekeeping activities by staff, HR makes regular system queries and reviews reports, typically to confirm employee information as needed. Payroll is a biweekly coordinated effort between Finance and HR.</p>
<p>4. Are there specific expectations for user training? Is "train the trainer" acceptable?</p>	<p>Please reference Appendix A – System Implementation Services of the RFP.</p>
<p>5. What is BPCA's expected date of completion for this project, and what is driving that timeline?</p>	<p>The timeline will depend on the scope and tasks of the winning bidder.</p>
<p>6. Whether companies from Outside USA can apply for this?  (like, from India or Canada)</p>	<p>Yes.</p>
<p>7. Whether we need to come over there for meetings?</p>	<p>Finalists will be expected to be present for onsite interviews and presentations as part of the evaluation process.</p>
<p>8. Can we perform the tasks (related to RFP) outside USA?  (like, from India or Canada)</p>	<p>Yes.</p>

